



Telephone 867-645-2895
Fax 867-645-2146

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MUNICIPALITY OF RANKIN INLET
Box 310, Rankin Inlet, Nunavut
X0C 0G0

EMPLOYMENT OPPORTUNITY BYLAW ENFORCEMENT OFFICER

The Hamlet of Rankin Inlet is looking for a community-focused individual to work as part of their bylaw enforcement team.

The successful candidate will possess excellent interpersonal and communication skills with an ability to interpret, explain, and attain compliance with the Hamlet's bylaws, policies and regulations while establishing and maintaining effective working relationships with internal and external customers.

Dedicated to community engagement and relationship building, you will report directly to the Director, Protective Services / Fire Chief in a supportive, team-based environment and will be responsible for:

- Enforcing all Hamlet bylaws including traffic violations, ATVs and snowmobiles, domestic animal control, noise complaints, taxi and curfews
- Ensuring that zoning, business and other regulations are complied with
- Assist RCMP as needed
- Issuing MTI tickets and keeping accurate records
- Investigating complaints of bylaw violations and responding to inquiries from the public and others
- Assisting the fire department as needed in emergency situations while on duty

REQUIRED QUALIFICATIONS:

- Minimum Grade 10 education or equivalent experience and training.
- Good written/verbal communications (English and Inuktitut preferred)
- Current First Aid Certification.
- Valid Nunavut Class 5 driver's license and provide and maintain a clean driver's abstract.
- Must be self-motivated and able to work without supervision and in a team environment.
- Must be willing to join the Rankin Inlet Fire Department.

PREFERRED QUALIFICATIONS:

- The ability to communicate in Inuktitut is a definite asset
- Qualify for Level 1 Community Peace Officer Appointment.
- Formal firefighter training including Firefighter Level 1 and 2

WORKING CONDITIONS:

- Public pressure and stress may impact this position due to the nature of the work.
- On call and shift work will be required, including some weekend work.
- Work may be required in inclement to severe weather conditions.

As a condition of employment, the candidate must provide an RCMP security clearance (including a vulnerable sectors check), drivers abstract, and be willing to take additional training as required.

SALARY AND BENEFITS:

Salary range is \$57,400 - \$68,771 plus a Northern Living Allowance of \$22,500.00.

This position comes with a competitive benefits package that includes Pension, Life and Health Insurance.

Please submit your resume and a cover letter detailing how your skills compare to the above requirements, in confidence to: Fire Chief

Hamlet of Rankin Inlet

Email: rifirechief@northwestel.net

Closing Date: 4:30 PM on Friday, September 3, 2021

We thank all applicants for their interest. However, only those short listed for interviews will be contacted.